



OKGOPIC

**Student Manual Book
Residence**

OKRESIDNECE

www.okgopic.com



Benefits of living at OKRESIDNECE



- Because student from all the world lives at the residence together, students will have **more opportunities to speak English**. Also , it will be **more opportunities to make friends from all over the world**.
- **Basic furniture, Comfrport set, Kitchen tools, High speed Wi-fi, TV and Laundry facility** are prepared. You don't need to carry or buy basic living products to live in the city.
- Close to **park, malls, gym, and subway station**
- **No contract required**

Facilities At OKRESIDNECE



Welcome Package



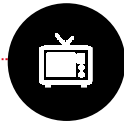
Basic Furniture



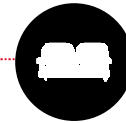
High Speed Wi-Fi



Laundry Facility



TV



Public Space



Activity



24/7 days Security



Maintenance





Residence Rule




1. English must be spoken in public places . The rule helps you to improve English. Also, it shows respect to other students from other countries..
2. You must give 4 weeks notice when you move out. Only notice by email will be accepted. (okgopic.residence@gmail.com)
3. Smoking is not allowed inside. Smoking is only permitted outside of restricted areas.
4. Cooking is not allowed inside rooms.
5. Do not leave your personal belongings in public places.
6. Pets are not allowed inside the house.
7. Fighting on the premises will result in immediate expulsion.
8. Student is responsible for cleaning the room where you are arranged and public areas after use. Failure to maintain clean area will result in violation warnings from the house manager. Accumulation of 2 violation warnings will result in immediate expulsion.
9. You are expected to show respect to our house properties.
10. OKGOPIC Student House is not responsible for damaged or stolen objects.
11. Room key will be provided when you move in. Please return the key when you move out. If there is a loss of the key of room, it costs \$30 for replacement.
12. Quiet hour start from 11:00 p.m.
 - Laundry is not allowed.
 - All visitors must leave.
 - Public place needs to be empty.
13. Visitor
 - Visitors must be reported to "okgopic.residnece@gmail.com" prior to visit 1 day before. Otherwise, visitors would not be allowed to come inside the building area.
 - Visitor needs to leave after 11:00 p.m (Sleep-over is not allowed)
14. Students who commit theft or other criminal actions will be immediately expelled from the house.
15. House management might enter your room due to the preparation for new room mate or the maintenance of the house.
16. You are not allowed to enter other house mates' room without permission.
17. Please send your Full name, Copy of passport, Certificate of insurance, Email address and Cell phone number to okgopic.residence@gmail.com in first of move-in





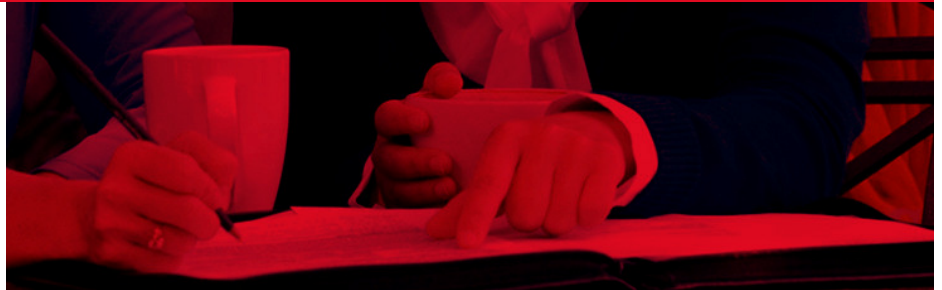
Student Residence Fee

Rent + Placement Fee (\$150.00)
+ Deposit (\$300.00)

	PRIVATE ROOM	SHARED ROOM	PREMIUM SHARED ROOM
	 SINGLE	 2 STUDENTS	 2 STUDENTS
Placement Fee	\$150.00	\$150.00	\$150.00
Safety Deposit	\$300.00	\$300.00	\$300.00
DAYLY RATE (1 Day)	\$30.00	\$25.00	\$27.00
WEEKLY RATE (7 Days)	\$180.00	\$150.00	\$165.00
MONTHLY RATE (28 Days)	\$625.00	\$525.00	\$600.00



Registration Process



1

Register: Send an email at okgopic.residnece@gmail



2

Receive & Check available room by email



3

Send an applicatin



4

Booking Confirmation



Extension, Changing Reservation, and Cancellation



1

Reservation change must be reported 14 days before arrival date. (Extension of stay includes)

2

Any cancellation of placement is accepted 14 days before arrival date. **Deposit and rent is 100% refundable**, but placement is not refundable



**Any
Question?**



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